

# RAISIN ADMINISTRATIVE COMMITTEE

ADMINISTERING THE FEDERAL MARKETING  
AGREEMENT AND ORDER REGULATING THE  
HANDLING OF CALIFORNIA RAISINS

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## AUDIT SUBCOMMITTEE MEETING NOTICE

March 15, 2019

TO: Members of the Audit Subcommittee

SUBJECT: Notice of Meeting

Chairman Jeff Jue has scheduled a meeting of the Audit Subcommittee for **Wednesday, March 27, 2019 at 3:00 pm** in the RAC/CRMB Small Conference Room, 2445 Capitol Street, Suite 200, Fresno, California 93721.

The Audit Subcommittee will review and discuss the Engagement Letter for Moss Adams (*previously known as Baker Peterson Franklin, CPA*), the 2<sup>nd</sup> Quarter Financials for period ended January 31, 2019, and review the revisions to the Internal Control Policies (*cash & check control policies*).

Other issues may be discussed.

**An Executive session may be called.**

RAISIN ADMINISTRATIVE COMMITTEE



Debbie Powell  
President/General Manager

Date: **Wednesday, March 27, 2019**

Time: 3:00 pm

Place: RAC/CRMB Small Conference Room  
2445 Capitol Street, Suite 200  
Fresno, CA 93721

CC: Ms. Kathie Notoro, USDA  
Brandon Vance, Moss Adams, CPA  
Members and Alternates

*Persons requiring special accommodations including special meals,  
or who require alternative means of communications should contact the RAC prior to the meeting.*

*"The Raisin Administrative Committee accepts and adopts the concept of diversity" (per the actions of the RAC on 2/11/00)*

2445 Capitol Street, Suite 200 • Fresno CA 93721-2236



**AGENDA  
OF THE  
AUDIT SUBCOMMITTEE**

Wednesday  
March 27, 2019

1. Call to Order – 3:00 pm
2. Roll Call

**RAC Members:**

Jeff Jue, Chairman  
Jane Asmar  
Kalem Barsarian  
Braden Bender

Ron Kazarian  
Jon Marthedal  
Nicholas Medeiros  
Michael Mikaelian  
Monte Schutz, Ex-Officio

3. Approval of Minutes – November 27, 2018
4. USDA Report
  - a. Assessment Approval
  - b. Update on 6-year Rolling Average Time Limit
5. Management Report
  - a. Update on Single Audit Finding Corrective Action
6. Engagement Letter (Moss Adams, *previously known as Baker Peterson Franklin, CPA*)
7. Review of 2<sup>nd</sup> Quarter Financials for period ended January 31, 2019
8. Review Internal Control Policies Revision (Cash & Check Control Policies)
9. Other Business
10. Adjournment

**PLEASE NOTE:** Documents for review will follow to Subcommittee members prior to meeting

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