

RAISIN ADMINISTRATIVE COMMITTEE

ADMINISTERING THE FEDERAL MARKETING
AGREEMENT AND ORDER REGULATING THE
HANDLING OF CALIFORNIA RAISINS

Telephone: 559-225-0520
Fax: 559-225-0652
Email: info@raisins.org
Website: www.raisins.org

RAISIN ADMINISTRATIVE COMMITTEE MEETING NOTICE

IN-PERSON & TELECONFERENCE

January 18, 2023

TO: Members and Alternates of the Raisin Administrative Committee
SUBJECT: Notice of Meeting

Chairman Monte Schutz has scheduled a Meeting of the Raisin Administrative Committee for **Wednesday, January 25, 2023, at 3:15 p.m.** in the RAC Conference Room, 2445 Capitol Street, Suite 200, Fresno, California 93721, and by teleconference (GoToMeeting).

The Committee will elect the Executive Committee and Public Member/Alternate for the 2022/2024 term and hear reports from the Personnel and Audit Subcommittees and Workgroups. The Bylaws of the RAC require that we provide a Member/Alternate Orientation every two years. This year we are preparing presentations for you to review at your leisure.

An Executive session may be called.

Members who will be participating via teleconference call by dialing in using their phone or connecting online, see the information below.

RAISIN ADMINISTRATIVE COMMITTEE



Debbie Powell
President/General Manager

Date: **Wednesday, January 25, 2023**
Time: **3:15 p.m.**
Place: **RAC Conference Room**
2445 Capitol Street, Suite 200 • Fresno, CA 93721
Login: **Please join the meeting from your computer, tablet, or smartphone.**
<https://meet.goto.com/RaisinAdminCmte/racmeetings>
Or
You can dial in using your phone.
United States [+1 \(646\) 749-3122](tel:+16467493122)
Access Code: 497-974-077

CC: Ms. Kathie Notoro, USDA
Mr. Gary Olson, USDA
Mr. Barry Broadbent, USDA

Persons requiring reasonable accommodations including special meals, or who require alternative means of communication (braille, large print, audiotape, language translation or interpretation, etc.) should contact the RAC prior to the meeting.

"The Raisin Administrative Committee accepts and adopts the concept of diversity" (per the action of the RAC on 2/11/00)

2445 Capitol Street, Suite 200 • Fresno CA 93721-2236




**AGENDA
OF THE
RAISIN ADMINISTRATIVE COMMITTEE**

Wednesday
January 25, 2023

The RAC office is open and members/alternates are encouraged to attend in person. The RAC office is practicing social distancing, disinfecting, and following recommended safety protocols. Masks are no longer required.

1. Call to Order – 3:15 pm
2. Roll Call
3. USDA to Acknowledge the Appointment of the Members and Alternates for the Term of 2022-2024
4. Election of Officers
5. Nomination & Election of Public Member and Alternate Public Member
6. Orientation Presentations – **will be sent to Member/Alternate for review at their leisure and return form of acknowledgment**
 - a. Civil Rights & Responsibilities
 - b. Committee Members' Roles & Responsibilities
 - c. Basics of the Raisin Administrative Committee
 - d. Parliamentary Procedures (Robert's Rules of Order)
7. Approval of Minutes – October 5, 2022 Teleconference
8. USDA/Inspections Report
9. Management Report
 - a. JDFIA Conference Update
 - b. International Representative's Meeting Update
 - c. Organic Marketing Exemption Application – due 6/30/23
 - d. MRL Testing/Non-GMO Letter Update
 - e. CDFC & CA Grown Next Meetings
 - f. Government Purchase Update
 - g. Trademark Usage Update
 - h. Update on the Continuation Referendum
 - i. Land IQ Update
 - j. Bin Update

Continued on the next page 

Parking for persons with disabilities is available in the visitor parking on Capitol Street. The accessible entrance to the RAC Office is located on the north side of the building. Use the elevators for access to the 2nd floor offices.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs).

To file a complaint of discrimination, write U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights or call (202) 720-5964 (voice and TDD). USDA is an equal opportunity provider and employer.

10. Report from the Subcommittee/Workgroups
 - a. Personnel Subcommittee (1/25/23)
 - b. Audit Subcommittee (12/14/22)
 - c. Government Purchase/DC Trip Workgroups (12/21/22)
 - d. Export Workgroup (12/14/22)

11. Review recommendations for the Merchandise Incentive Program (MIP) Terms and Conditions for the February 1, 2023 to January 31, 2024 MIP year for All Other Countries. (Japan to be approved following JDFIA meeting in April) **Objective:** Motion needed to approve

12. Update on the Specialty Crop Block Grant(s) Program

13. Other Business
 - a. Future Meetings – February 22, 2023 (RAC Meeting, Possible Workgroups)

14. Adjournment

REMINDER: Parking for meetings is available in the Convention Center Parking Structure at O Street & Inyo. Bring your parking ticket to the office for validation. We do not recommend parking in the parking spaces between the office and George's. Property Management is enforcing posted parking signs and times. Violators could be towed.

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