

RAISIN ADMINISTRATIVE COMMITTEE

ADMINISTERING THE FEDERAL MARKETING
AGREEMENT AND ORDER REGULATING THE
HANDLING OF CALIFORNIA RAISINS

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RAISIN ADMINISTRATIVE COMMITTEE MEETING NOTICE

IN-PERSON & TELECONFERENCE

June 20, 2024

TO: Members and Alternates of the Raisin Administrative Committee

SUBJECT: Notice of Meeting

Chairman Monte Schutz has scheduled a Meeting of the Raisin Administrative Committee for **Wednesday, June 26, 2024, at 2:00 p.m.** in the RAC Conference Room, 2445 Capitol Street, Suite 200, Fresno, California 93721, and by teleconference (Zoom Workplace).

The Committee will elect the Executive Committee and Public Member/Alternate for the 2024/2026 term, and hear reports from the Audit and Personnel Subcommittees. The Bylaws of the RAC require that we provide a Member/Alternate Orientation every two years. This year we are preparing presentations for you to review at your leisure.

We highly encourage members and alternates to attend this meeting in person, in the RAC Offices. Ms. Abigail Maharaj, Branch Chief of the Market Development Division, West Region Branch in Fresno will be in attendance.

An Executive session may be called.

RAISIN ADMINISTRATIVE COMMITTEE

Debbie Powell
President/General Manager

Date: **Wednesday, June 26, 2024**

Time: **2:00 p.m.**

Place: **RAC Conference Room**

2445 Capitol Street, Suite 200 • Fresno, CA 93721 • (559) 225-0520

Login: **Please join the meeting from your computer, tablet, or smartphone.**

<https://us06web.zoom.us/j/86406695060?pwd=xvweiXzDCwzo7VY9PiEXaLdJvYSGxl.I>

+1 669 444 9171

Meeting ID: 864 0669 5060

Passcode: 470193

CC: Mr. Jeremy Sasselli, Ms. Abigail Maharaj, Mr. Barry Broadbent, Ms. Kathie Notoro, and Mr. Jesse Lujan, USDA

Persons requiring reasonable accommodations including special meals, or who require alternative means of communication (braille, large print, audiotape, language translation or interpretation, etc.) should contact the RAC prior to the meeting.

"The Raisin Administrative Committee accepts and adopts the concept of diversity" (per the action of the RAC on 2/11/00)

2445 Capitol Street, Suite 200 • Fresno CA 93721-2236



AGENDA OF THE RAISIN ADMINISTRATIVE COMMITTEE

Wednesday
June 26, 2024

1. Call to Order – 2:00 pm
2. Roll Call
3. USDA to Acknowledge the Appointment of the Members and Alternates for the Term of 2024-2026
4. Election of Officers
5. Nomination & Election of Public Member and Alternate Public Member
6. Orientation Presentations – **will be sent to Member/Alternate for review at their leisure and return the form of acknowledgment**
 - a. Civil Rights & Responsibilities
 - b. Committee Members' Roles & Responsibilities
 - c. Basics of the Raisin Administrative Committee
 - d. Parliamentary Procedures (Robert's Rules of Order)
7. Approval of Minutes – April 24 and May 7, 2024 Teleconferences
8. USDA/Inspections Report
9. Management Report
 - a. Organic Marketing Exemption Application – due 6/28/24
 - b. Grower Confirmation Letters (6/14/24)
 - c. OMB Form Approval
 - d. Inventory & Final Shipment Reports
 - e. Merchandise Incentive Program (MIP) Incentives Earned (2023/24)
 - f. SCBG Grant
 - g. RAPP Funding
 - h. UK/Germany Websites
 - i. International Representative's RFP
10. Annual Requests for Approvals (**Objective:** Motion/approval needed for each item)
 - a. JDFIA Delegation 2025
 - b. International Conference of Dried Grape Producing Countries 2024
 - c. Washington D.C. Travel
 - d. Government Educator
 - e. Morrison Foerster Trademark Management
 - f. E-Compliance Plan 2024
 - g. CDFC/CA Grown Membership Renewals
11. Report from Subcommittees
 - a. Personnel Subcommittee (6/6/24)
 - b. Audit Subcommittee (6/12/24)
12. Other Business
 - a. Future Meetings: July 31st and August 14th for Year-End Statistics
13. Adjournment

Parking for persons with disabilities is available in the visitor parking on Capitol Street. The accessible entrance to the RAC Office is located on the north side of the building. Use the elevators for access to the 2nd floor offices.

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